

**Washburn University  
Meeting of the Faculty Senate**

**May 12, 2014**

**3:00 PM Kansas Room, Memorial Union**

- I. Call to Order**
- II. Approval of Minutes of the Faculty Senate Meeting of April 21, 2014 (pp. 2-4)**
- III. President's Opening Remarks**
- IV. Report from the Faculty Representative to the Board of Regents**
- V. VPAA Update—Dr. Randy Pembroke**
- VI. Faculty Senate Committee Reports**
- VII. University Committee Reports  
Library Committee of April 30, 2014 (pp.5-8, including attachment)**
- VIII. Old Business  
14.25 Faculty Handbook: TP Updates (p. 9)**
- IX. New Business  
Welcoming New Senators**
- X. Information Items**
- XI. Discussion Items**
- XII. Announcements**
- XIII. Adjournment**

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Faculty Senate  
Washburn University

Minutes of April 21, 2014  
3:00 PM Kansas Room, Memorial Union

Present: Arterburn, Ball, Francis, Frank, Fernengal, Florea, Friesen, Kitts, Kwak, Lunte, Mach, Mercader, Palbicke, Pembroke, Perret, Porta, Reynard, Roach, Rubenstein, M. Russell, Schbley, M. Sheldon, Mark Smith, Stevens, Treinen, J. Wagner, Weber, Wisneski, Wynn

- I. The meeting of the Faculty Senate was called to order at 3:03 PM, Dr. Matt Arterburn presiding.
- II. The minutes of the Faculty Senate meeting of March 24, 2014 were approved.
- III. President's Opening Remarks  
Arterburn invited Frank to speak on the Electoral Committee's Faculty Senate elections. Frank announced that there were three openings for at-large positions, and that CAS faculty could not run for them as CAS already held two positions. Frank added that we will welcome new senators at our May 12, 2014 meeting.
- IV. Report from the Faculty Representative to the Board of Regents  
Ball noted that agendas and minutes for the Board of Regents can be obtained on the Board of Regents website <http://www.washburn.edu/about/leadership/board-regents/> or directly through her.
- V. Report from the VPAA, Randy Pembroke  
Pembroke announced the Washburn University's Board of Regents has hired an architect to discuss an additional residence hall on campus, perhaps near Stauffer Hall. Construction should be completed in the summer of 2016.

Pembroke noted that Washburn University's proposed tuition and salary hikes for the 2014-15 school year will be in-line with other institutions of higher education in Kansas. Washburn will propose a 3-5% tuition increase and a 1-3% salary raise, the raise contingent upon enrollment. Pembroke encouraged advisers to contact advisees if they have not yet registered for the upcoming summer and/or fall sessions.

Based on attendance at a recent conference, Pembroke shared recent trends in higher education. He noted that "corequisites" are replacing "prerequisites" in higher education. Corequisites involve a group of experiences (e.g. class, lab, tutoring) that shore up the processing of information in an upper level class and make prerequisites unnecessary. Corequisites tend to speed up the educational process. Data shows that they improve

retention rates, as well. A second trend involves a special focus on the first four weeks of classes. During this period, a quiz on the syllabus, faculty face-name recognition, and a group project assisted students in the successful completion of a class. Other current trends include mandatory attendance policies, in-class tutoring, and mid-term conferences.

#### VIII. Faculty Senate Committee Reports

- The Faculty Affairs Committee minutes of March 3, 2014 were approved.

#### IX. University Committee Reports

- The Assessment Committee minutes of March 13, 2014 were approved.
- The Graduate Council Committee Minutes of November 12, 2013 were approved.
- The Honors Advisory Board Minutes of March 5, 2014 were approved.
- The International Studies Committee Minutes of March 13, 2014 were approved.

#### X. Old Business

A. 14-4 Faculty Handbook: Extension of Probationary Period was approved. It will be forwarded to the general faculty. –Matt Arterburn and Kelly Weber presented 14.4 to the Faculty Senate. Arterburn noted that the extension was not automatic, but that a request had to be submitted to the Dean. The extensive list of reasons for an extension define the most obvious.

B. 14-5 Faculty Handbook: VPAA Negative Tenure, Promotion Decision was approved. It will be forwarded to the general faculty. –Matt Arterburn and Kelly Weber presented 14.5 to the Faculty Senate.

Note 1. At the end of Section 3.11.E.4, “board” was changed to “Board of Regents”.

C. 14-6 Faculty Handbook: Dept. T&P Committee was approved. It will be forwarded to the general faculty. –Matt Arterburn and Kelly Weber presented 14.6 to the Faculty Senate.

D. 14-7 Faculty Handbook: Academic Appointment Definitions was approved. It will be forwarded to the general faculty. –Matt Arterburn and Kelly Weber presented 14.7 to the Faculty Senate.

Break in Sequence: 14.8-14.22 Reviewed at March 24, 2014 FS meeting.]

E. 14-23 JD/MAcc Proposal was approved. It will be forwarded to the general faculty. –Kanalís Ockree presented 14.23 to the Faculty Senate.

F. 14-24 Faculty Handbook: Academic Appointment Definitions (SOL) (pp. 22-23) was approved. It will be forwarded to the general faculty. –Matt Arterburn and Kelly Weber presented 14.24 to the Faculty Senate.

**XI. New Business**  
**None**

**XII. Information Items**  
**None**

**XIII. Discussion Items**  
**None**

**XIV. Announcements**  
**None**

**XIV. The Faculty Senate adjourned at 4:30 PM.**

***Library Committee Minutes***  
***April 30, 2014***  
***Room 105***  
***4:00 p.m.***

***TO:***

Dr. Seid Adem	Dr. Frank Chorba	Mr. Randi McAfee	Dr. Tom Schmiedeler
Dr. David Bainum	Dr. Barry Crawford	Dr. Margie Miller	Dr. Diana Seitz
Mr. Damian Barron	Dr. Sophie Delehavy	Dr. Tony Palbicke	Dr. Brian Thomas
Dr. Alan Bearman	Mr. Keith Farwell	Dr. Gaspar Porta	Dr. Kelly Watt
Mr. Sean Bird	Dr. Andrew Herbig	Dr. Michael Rettig	Dr. Penny Weiner
Ms. Elise Blas	Dr. Robert Hull	Dr. Leslie Reynard	Dr. Cassandra White
Dr. Jane Brown	Dr. Donna LaLonde	Dr. Brenda Ridgeway	Dr. Margaret Wood
Dr. Erin Chamberlain	Dr. Michael McGuire	Dr. Bassima Schbley	

*The Library Committee convened in Mabee Library, at 4:00 p.m. The following members were present: Dr. Bearman, Mr. Bird, Ms. Blas, Dr. Brown, Mr. Farwell, Dr. Miller, Dr. Palbicke, Dr. Reynard, Dr. Seitz, and Dr. Thomas. Dr. Jericho Hockett attended for Dr. McGuire and Dr. Chamberlain sent word she would be unable to attend.*

Dr. Bearman reports that funding for the Testing and Prior Learning Assessment Center and the glass enclosure around the Joss Reading Lounge has been approved for the FY15 Capital Improvement Projects. FY15 Budget has been decreased by \$48,000; \$24,000 was taken from the Materials Budget and \$24,000 from Print Journals.

Sean Bird distributed a handout on the proposed Minor in Information Literacy. He presented the Information Literacy Minor, an interdisciplinary program designed to teach students Information Literacy, prepare them for a lifetime of learning and address the Information Literacy and Technology Student Learning Outcome. Dr. Reynard moved to approve the Information Literacy Minor and Dr. Palbicke seconded the motion. Motion passed by acclamation. The proposal will sent to the Interdisciplinary Studies Committee.

**Respectfully submitted**

*Ginger D. Webber*  
*Administrative Specialist*

NEXT MEETING  
TBA

**Attachment**

**Handout: Minor in Information Literacy**

## FACULTY AGENDA ITEM

Date: April 29, 2014

Submitted by: Sean C. Bird, Associate Dean of University Libraries (ext. 1550)

SUBJECT: Proposal for Online Minor in Information Literacy

Rationale:

The proposed Minor in Information Literacy at Washburn University is an online program open to all baccalaureate students in all majors and degree programs. The program contains both theoretical and experiential components, for a total of 15-credit hours. The primary objective of the program is to teach students Information Literacy and prepare them to take an active role in lifelong learning in the Information Age into which they will graduate and live their professional lives. The proposed IL Minor directly supports the Washburn University student learning outcome Information Literacy and Technology. The minor will be offered starting in the 2015-16 school year.

Students will choose two upper-division courses tailoring their individual Information Literacy Minor paths to complement their major classes and career goals. Elective course requirements shall remain flexible to the addition of new online curriculum and/or departmental offerings across campus (e.g. MM400 Media Literacy).

The proposed program requirements for the Information Literacy Minor at Washburn are:

- 15 total credit hours (6 required credits)

Required courses

CM101 Computer Concepts/Applications	(3 hours)
IL170 Library Research Strategies	(1 hour)
IL171 Internet Research Strategies	(1 hour)
IL172 Advanced Research Strategies	(1 hour)

- Electives (Choose three of the following courses):

Online classes:

IL300 Information Literacy for Scholars	(3 hours)
IL301 Google & Beyond	(3 hours)
IL311 Information Literacy for the Health Professional	(3 hours)
IL321 Information Organization and Access	(3 hours)
IL351 Information, Culture, and People	(3 hours)
IL398 Readings	(3 hours)
IL399 Research	(3 hours)

Financial Viability of an IL Minor:

The primary reason for offering the Information Literacy Minor is to further the success of Washburn University students. Like any program this program needs to be financially viable. The following information, therefore, seeks to demonstrate the viability of this proposal.

The current expectation is that no additional Librarians are required to teach the courses and or guide students through the IL Minor. Moreover, the expectation is also that it will appeal to two particular subsets of students, those studying only online and those that desire specific additional preparation for post-baccalaureate study.

Based on conversations with students and colleagues at institutions in other states (no such program currently exists in Kansas), the estimated enrollment in the IL Minor is 8 to 10 students per year.

Request for Action: Approval Information Literacy Minor AAC/FS/Gen Fac/BOR

Approved by:

*Dean of University Libraries on date:* April 29, 2014

*Faculty Library Committee on date:* April 30, 2014

*Interdisciplinary Studies on date:*

*AAC on date:*

*Faculty Senate on date:*

Attachments: No



## FACULTY AGENDA ITEM 14-25

Date: April 28, 2014

Submitted by: *Faculty Affairs Committee (Kelley Weber, Chair, 785/670-1503)*

SUBJECT: Updates regarding SUBMITTED promotion & tenure materials.

Description:

Promotion and tenure candidates will have an opportunity to update information for materials already submitted in their petition.

Rationale:

Sometimes a grant is funded or an article accepted for publication after a candidate has submitted his/her promotion and tenure petition. This will allow the candidate to update the information in the petition package, but does not guarantee that it will make a difference to the final outcome. Each committee or individual reviewing the package should state specifically why a candidate did or did not get approved, so the person(s) at the next stage can determine whether the additional material should change the outcome; the package does NOT go backwards.

This policy will become the new Section 3.II.G – the current sections G-L will adjust accordingly (becoming H-M).

Financial Implications: *None.*

Proposed Effective Date: *All future faculty hires beginning in 2013-2014 for the 2014-15 year.*

Proposed wording:

Section 3.II.G A petitioner may provide updates regarding SUBMITTED materials mentioned in the original petition (e.g., grants; submitted articles) at any time in the review process. So reviewers further in the process can evaluate accurately whether any updates would or would not change that decision, committees and individuals reviewing the petition are encouraged to specify clearly what contributed to a negative decision.

Request for Action: *Approval by AAC/FAC/FS/ Gen Fac, etc*

Approved by: *AAC on date*

*FAC on April 28, 2014*

*Faculty Senate on date*

Attachments Yes  No